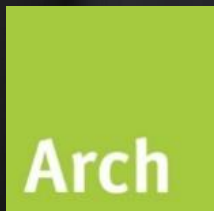


VARO

SOLUTION BRIEF



Introduction

Varo is a comprehensive SAP e-forms solution that enables organizations to digitize and automate manual processes, enhancing efficiency and data quality. By integrating seamlessly with SAP, Varo provides an intuitive, mobile-friendly way for users to handle form-based tasks, helping businesses streamline operations, reduce errors, and gain better control over their processes.

Rapid Development

Varo allows for quick creation and deployment of custom SAP-integrated forms, enabling businesses to adapt processes rapidly without the need for complex development. This reduces time to market for new forms and automations, keeping pace with evolving business needs. Varo's flexibility extends to maintaining forms as well—configuration options and user-exit frameworks make it easy to update forms, reducing long-term development costs.

Transformed User Experience

Varo simplifies the user experience with a sleek, modern interface that makes completing tasks intuitive. The design ensures that processes can be accessed from any device, while built-in validation guarantees data accuracy, improving the overall efficiency of business operations.

Digitized Control and Transparency

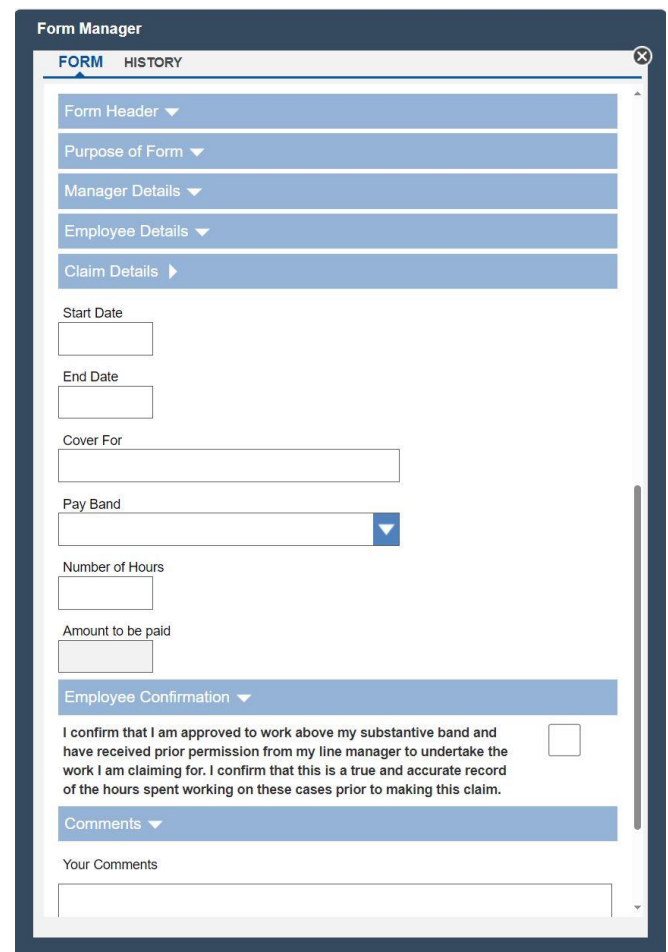
By digitizing and automating manual forms, Varo brings processes inside SAP, offering visibility and control. Organizations gain transparency over user actions, ensuring compliance and reducing the risk of errors. This visibility, combined with automation, leads to improvements in efficiency, data quality and process governance.

Slicker, Faster Processes

Varo automates repetitive tasks and validates data at the point of entry, reducing processing times and errors. By streamlining form-based processes and integrating them directly into SAP, organizations can operate more efficiently, providing better service while maintaining compliance.

Any Process, Any Device

Whether automating HR, finance, or operational workflows, Varo works across all devices, ensuring seamless integration with SAP. This flexibility empowers users to complete tasks anytime, anywhere, while maintaining process integrity and compliance.



The screenshot displays the 'Form Manager' interface with a 'FORM' and 'HISTORY' tab. The form is structured as follows:

- Form Header** (dropdown)
- Purpose of Form** (dropdown)
- Manager Details** (dropdown)
- Employee Details** (dropdown)
- Claim Details** (dropdown)
- Start Date** (text input)
- End Date** (text input)
- Cover For** (text input)
- Pay Band** (dropdown)
- Number of Hours** (text input)
- Amount to be paid** (text input)
- Employee Confirmation** (dropdown)
 - Confirmation text: "I confirm that I am approved to work above my substantive band and have received prior permission from my line manager to undertake the work I am claiming for. I confirm that this is a true and accurate record of the hours spent working on these cases prior to making this claim." followed by a checkbox.
- Comments** (dropdown)
 - Text input field labeled "Your Comments".

Key Features

Forms Development

Varo simplifies the development of form-based processes by combining user interface design with process logic. Forms can be built using HTML or PDF with support for mobile and desktop users. Varo's configuration options allow for wide customization, ensuring that forms are tailored to specific business needs, while the user-exit framework enables deeper customization for unique scenarios. This flexibility ensures that forms are quick to create and easy to update as business processes evolve.

Forms Process Management

Varo's Form Manager provides a comprehensive toolset for managing form-based workflows. Users can access a Form Inbox for handling tasks, launch new forms through the Form Launcher, and save drafts or templates for repeated submissions. The built-in history report offers transparency into the status and progression of each form, ensuring full visibility of the process from initiation to completion.

Forms Process Administration

With the Varo Dashboard, administrators gain a powerful tool for overseeing all form processes in real time. It provides key metrics and insights into form usage, bottlenecks, and compliance. Varo's Posting Engine automates the submission of data into SAP, ensuring that forms trigger the correct system updates and data transfers, further enhancing efficiency and accuracy.

Easy Maintenance

Maintaining forms in Varo is made easier through its wide range of configuration options and the user-exit framework. This allows organizations to update or adapt forms without significant redevelopment, providing greater flexibility and lowering the long-term cost of ownership. Whether it's tweaking user interfaces or adjusting workflows, Varo ensures that forms remain aligned with business needs as they evolve.

Solution Architecture

Varo's architecture is built around three core elements that enable seamless form-based process automation within SAP:

Server-Side Components

Form Server: Manages the rendering and execution of forms.

Routing Server: Controls workflow routing based on business logic.

Posting Engine: Automates the submission and posting of form data into SAP.

User-Exit Framework: Allows for customizations and extensions to suit unique business processes.

Varo Apps

Form Manager: Enables users to launch, manage, and monitor forms via the Fiori LaunchPad or SAP Work Zone on SAP Business Technology Platform (BTP).

Form Dashboard: Offers real-time insights into form processes, highlighting bottlenecks and providing transparency into user actions.

Client-Side Components

Master Templates: Pre-built templates for creating PDF and HTML forms, ensuring quick deployment.

JavaScript Libraries: Facilitate the development of customized, interactive e-forms tailored to specific business requirements, whether deployed as HTML or PDF forms.

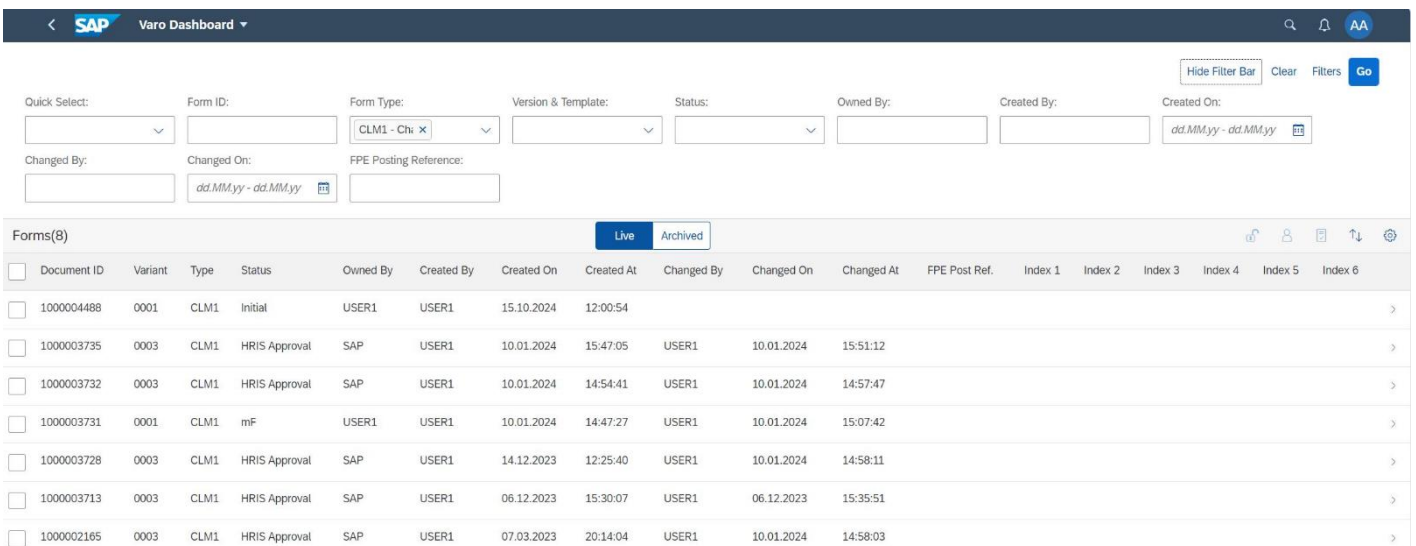
Customer Story

Buckinghamshire County Council serves nearly half a million residents, providing essential services such as education and healthcare. The Council uses Varo to automate many of its SAP HCM form processes, particularly for communication with schools.

This has led to significant cost savings, reduced processing times, and better payroll efficiency.

"[Varo] provided more out-of-the-box tools to allow us to get the most out of our e-forms."

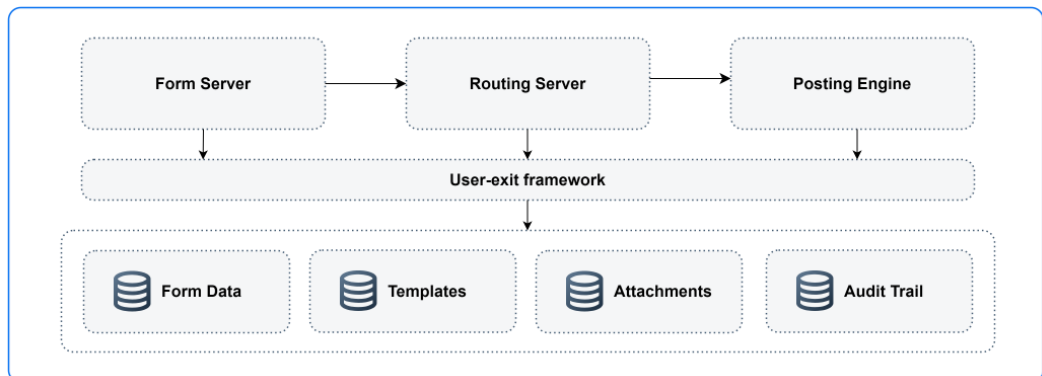
David Firth, SAP Service Manager, Buckinghamshire County Council



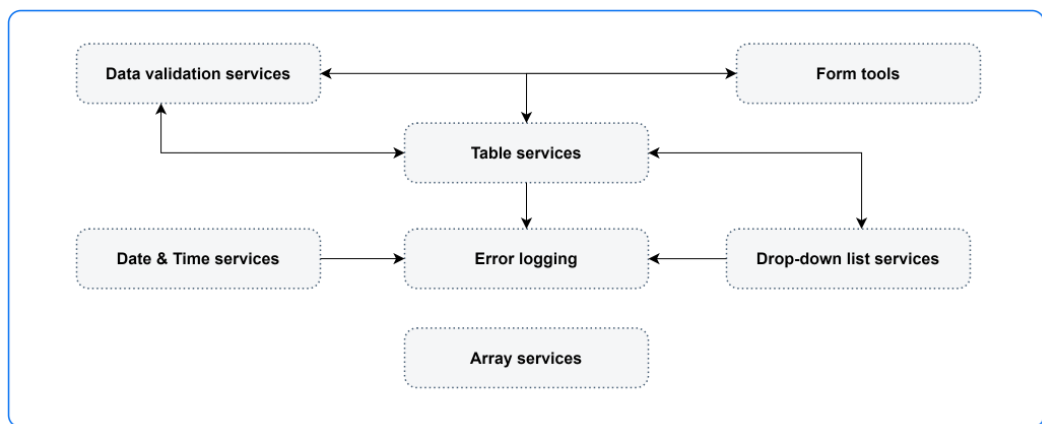
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| 1000002165 | 0003 | CLM1 | HRIS Approval | SAP | USER1 | 07.03.2023 | 20:14:04 | USER1 | 10.01.2024 | 14:58:03 | | | | | | | |

A Comprehensive E-forms Solution

Server-side components



Client-side components



Rapid Implementation and Self-Sufficiency

Varo is designed to enable rapid deployment and fast integration into your SAP environment. With standard SAP skills, your team can quickly become proficient in building and managing form-based processes. Varo’s configuration options and user-exit framework ensure that processes can be adapted easily without the need for complex redevelopment.

Arch offers fast-track training and support, allowing your organization to become self-sufficient in managing Varo, enabling ongoing process optimization and minimizing reliance on external resources.

How to Get Started

Getting started with Varo is simple. Our team at Arch is ready to guide you through every step, from initial consultation to deployment. Whether you're looking to digitize manual processes, streamline workflows, or improve your SAP integration, Varo is the solution to help you achieve your goals.

Contact us today for a personalized demonstration or consultation. Visit www.arch-global.com or email contactus@arch-global.com to learn how Varo can transform your business processes.

About Arch

Arch has specialized in SAP solutions for over 20 years, focusing on delivering cutting-edge technologies that enhance SAP Digital Transformation and User Experience (SAP UX). Our product suite continues to grow, enabling organizations to streamline processes, improve efficiency, and achieve seamless integration across their SAP landscapes.

Using the Arch product suite, SAP customers can model new business processes end-to-end and embrace every user touch-point. Whether users interact with SAP data through a Fiori app, web app, PDF document, Microsoft Teams, letter, or email, the suite ensures powerful and easy SAP integration. This holistic approach allows businesses to unify their processes across all devices and platforms, ensuring an optimized user experience.

Arch embraces emerging technologies like the cloud, Internet of Things (IoT), blockchain, and AI. We are building AI features into our products to deliver smarter automation, intelligent data validation, and enhanced decision-making. This forward-thinking approach ensures that our solutions not only solve today's challenges but are also equipped to address future needs in the rapidly evolving digital landscape.

Our suite includes:

- [Varo](#) (e-forms and process automation),
- [Stelo](#) (Fiori forms digitization),
- [Aquiller](#) (employee generation),
- [Floe](#) (business correspondence),
- [Tilebuilder](#) (Fiori tiles),
- [Renda.io](#) (microservices),
- [Mintfly](#) (blockchain integration), and
- [Looply](#) (Microsoft Teams integration).

We work closely with SAP, and our award-winning solutions are recognized globally. Arch helps businesses in EMEA, North America, and the Middle East, as well as through our partner network, to deliver tangible business value and optimize SAP environments for the modern digital enterprise.